

UNIQUE STUDENT IDENTIFIER (USI) FORM

ABOUT THIS FORM

If you are studying nationally recognised training in Australia from 1 January 2015, you will be required to have a **Unique Student Identifier (USI)**. Your USI links to an online account that contains all your training records and results (transcript) that you have completed from 1 January 2015 onwards. Your results from 2015 are available in your USI account.

When applying for a job or enrolling in further study, you will often need to provide your training records and results (transcript). One of the main benefits of the USI is the ability to provide students with easy access to their training records and results (transcript) throughout their life. You can access your USI account online from your computer, tablet, or smartphone at any time. Fact sheets are available for download: Student Information for the USI.

It is free and easy to create your own USI and will only take a few minutes. Alternatively, Edward Business College Pty Ltd can create your USI on your behalf. To do this, we will require additional identification information from you, such as your driver's licence number.

STUDENT DETAILS

Full Name:	<input type="text"/>
Student ID:	<input type="text"/>
Date of Birth:	<input type="text"/>
Email Address:	<input type="text"/>
Mobile:	<input type="text"/>
Address:	<input type="text"/> <input type="text"/>

USI INFORMATION

1. Do you already have a Unique Student Identifier (USI)?

Yes No Not sure

2. If you have a USI, please write it clearly in this space:

Unique Student Identifier (USI):

3. If no, would you like us to create your USI on your behalf?

Yes No

4. If yes, what State or Territory issued your Driver's Licence?

5. What is your Driver's Licence Number?

EDWARD BUSINESS COLLEGE

Registered Training Organisation (RTO Code: 45818)
ABN 86 643 641 990 | ACN 643 641 990

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☎ 1800 000 EBC (322)
✉ info@edwardbusinesscollege.edu.au



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USI INFORMATION

If you do not have a Driver's Licence, there are a range of other Proof of ID options including:

- Medicare Card
- Australian Passport
- Visa (with Non-Australian Passport)
- Birth Certificate (Australian) (please note a Birth Certificate extract is not sufficient)
- Citizenship Certificate

You can review Proof of ID examples at this site: [Verifying your identity – Unique Student Identifier](#). Please provide one of the alternative ID options.

IMPORTANT INFORMATION (PRIVACY & COMPLIANCE NOTICE)

Please note that information collected on this form and during your enrolment is required to meet our obligations under the ESOS Act 2000 and the National Code 2018, and to ensure student compliance with visa conditions and obligations under Australian immigration laws.

The authority to collect this information is contained in the ESOS Act 2000, the Education Services for Overseas Students Regulations 2001, and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018.

Information collected about you on this form and during your enrolment may be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, to the Tuition Protection Scheme and the ESOS Student Assurance Fund Director.

In other instances, information collected on this form or during your enrolment may be disclosed without your consent where authorised or required by law.

STUDENT DECLARATION

I declare that the documents and information I have provided are true and correct. I authorise Edward Business College Pty Ltd to verify the details provided with any relevant party where required.

Student Signature: _____

Date: _____

ADMIN USE ONLY

I have verified the supporting documents:

Yes No

Result of Application:

Approved Not Approved

Signature of Admin Officer: _____

Date of Approval: _____